

DISCOTHEQUE

Checklist for grant of Premises License for Discotheque

- Request Letter/application on plain paper format.
- Proof of ownership (Photocopy of the power of attorney /registry/Deed papers /NOC issued from the DDA Authority duly countersigned by the concerned authority).
- Details of the eating House License (if any) along with documents – photocopy of the valid eating house license, trade license, Fire N.O. C etc
- Details of the Excise License if any
- If the Discotheque is in the same premises as the eating house then the following documents are required –
 1. Dimensions of the dance floor/open space along with site plan and 4 photographs from different angles
 2. N.O.C of fire
 3. N.O.C of Electrical Inspector /Copies of the electricity bills.
- If the proposed discotheque is in a different premise than the eating house then – Dimensions of the discotheque along with the capacity, four passport size colour photographs of the proposed premises, four copies of the site plan in blue print.
- Affidavit as prescribed

Checklist for renewal

1. Application /Request of the applicant.
2. Residence proof of the applicant.
3. Affidavit by the applicant on non-judicial stamp with Rs.100 /- with Rs.5/- on judicial stamp duly attested by Notary Public and self attested photographs
4. List of staffs who are working on the discotheque.
5. Medical fitness of the staff.
6. NOC issued from Fire Department
7. NOC issued from Elect. Inspector
8. Trade License from MCD/NDMC/DCB for current year